

Business Analyst (1-3 Yrs)

Description

1. Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions.
2. Leading ongoing reviews of business processes and developing optimization strategies.
3. Establishes responsible deadlines and personal work plans and manages time effectively.
4. Understands the professional development process and becomes actively involved by setting challenging goals and meeting them through continuous learning.
5. Actively applies feedback received to day-to-day work and strives to improve performance.
6. Conducting meetings and presentations to share ideas and findings.
7. Proposes solutions to problems and consider timeliness, effectiveness, and practicality in addressing client needs.
8. Generates innovative solutions by approaching problems with curiosity and an open mind, using existing information to its fullest potential.

Skills

1. A bachelor's degree in Business Administration or related field or MBA.
2. Exceptional analytic and conceptual thinking skills.
3. Fast learner, analytic and able to self-learn new skills and Technology.
4. Excellent documentation skills.
5. Strong communication skill with the ability to communicate with Business users and Technical teams effectively
6. Competency in Microsoft applications including Word, Excel, and Outlook.
7. Ability to multi-task and work on multiple projects concurrently
8. Hands-on expertise in relevant tools – SQL, Business Intelligence (Congnos, BO, Pentaho, Qlikview), Web Analytics (GA, Omniture etc.), Statistical (R, SAS, SPSS etc.)

Responsibilities

Responsible for online bidding on Upwork, Elance, GURU Freelancer etc portal. Online bidding, follow-ups, competition analysis, discussion with offshore clients. Generating Business for Internet marketing, Web designing etc. writing proposals, RFP, RFI responses for services and clients close deals.

Qualifications

BBA/BBM, BSc, BCA, BE/B.Tech, BSW, BEd, BFA, B.Com, Any (IT Graduate & Post Graduate)

Employment Type

Full Time

Industry

IT

Job Location

Jaipur

Working Hours

10AM – 7PM

Valid through

December 14, 2018

Base Salary

Rs 140000 - Rs 500000

Date posted

June 22, 2018